

JOINT CONSULTATION MEETING
Between
ST LEGER HOMES of DONCASTER
And
THE STANDING JOINT COMMITTEE
Of the
DONCASTER FEDERATION of the TENANTS and RESIDENTS
ASSOCIATIONS
Held on
29th May 2008 at 2.00pm
In the
HAYWOOD ROOM, COUNCIL HOUSE

PRESENT

STANDING JOINT COMMITTEE

Lyn Ralph	Chair
Frank Knapton	Vice Chair
Mavis Williams	Secretary
Linda Teasdale	Committee Member
Brian Naughton	Committee Member
Sue Wilkinson	Committee Member
Anne Leonard	Committee Member
Colin Leonard	Committee Member
Maureen Tennison	Committee Member
Anne Pawson	Committee Member
Leonard Trueman	Committee Member
Ashkan Melli	NDC POP Worker (Community Worker)
Naz Hussain	Federation Support Officer (minutes)

ST LEGER HOMES

Janet Clarke	Assistant Director of Customer Services
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1. WELCOME

Lyn Ralph opened the meeting and thanked everyone for attending.

2. APOLOGIES

Andy Kerr	Treasurer
Ali Melli	Assistant Treasurer
Janet Martland	Committee Member
Ernie Plastow	Committee Member
Keith Jobson	Committee Member
Martin Musgrave	Chief Executive
Judith Jones	Director of Customer Services
Gail Newton	Area Service Director – Central (DMBC)
Christine Mills	Ward Councillor (Cabinet Member)

3. MINUTES OF THE LAST MEETING

The minutes were accepted as a true and accurate record.

4. MATTERS ARISING

Pg. 2 Matters Arising

Lyn asked for an update on SmartWater stickers after decency works and Janet updated that ways how Smartwater can be delivered alongside decency schemes is currently being discussed and agreed with contractors.

Pg. 2 Matters Arising

Naz agreed to organise for an officer to attend a future meeting to discuss the plan for scheduled environmental works, SJC agreed and Judith agreed to arrange for a member of decency team to do this.

Pg. 2 Matters Arising

Linda Teasdale asked for a further update about the fencing for Hallgate in Mexborough. Janet stated that both Dave Abbott and Dave Wilkinson were looking into the issue and agreed to feedback for the next meeting.

Pg. 2 Matters Arising

With reference to receiving a formal qualification on health & hygiene, various SJC members asked to attend the course. Maureen Tennison, Linda Teasdale, Sue Wilkinson, Anne Leonard and Anne Pawson all volunteered to participate and Naz agreed to contact the Community Liaison team to organise the course.

Naz explained a training session around Asylum Seekers and Refugees has been arranged to take place with Joe Kucz on Thursday 3rd July 2008, 2-4pm in the Haywood Room. Lyn invited members of Janet's team to attend if they wished; Janet accepted

Pg. 3 Directors Report

A Map illustrating how the borough has split into 5 housing management areas has been received and is displayed in Haywood Room.

5. DIRECTORS REPORT

Janet updated that that a financial inclusion website would be up and running, with links to SLHD and Federation website. The address of the site is www.slhdmoneywise.co.uk

All 5 management posts for the new areas have now been filled and are in post with exception of Jane Davies who is due to start on 23rd June 2008. The managers are as follows:

- North Doncaster – Ian Bateman
- East Doncaster – Alan Hindson
- South Doncaster – Jane Davies
- West Doncaster – Dave Wilkinson
- Central Doncaster – Dave Willis

Janet also highlighted that SLHD are now undertaking mini-service reviews and are working closely with Janice Dean. This is to help reassess their current situation and to plan for the future.

6. COMMUNITY LIAISON / DIVERSITY REPORT

Lyn Ralph presented the May 2008 report for the two teams. Please see attached report.

Other points that were raised in relation to the Community Liaison report:

- Members of the SJC requested to attend various training courses:
 - Visits to the repairs call centre – Frank Knapton, Ashkan Melli, Ali Melli, Linda Teasdale and Lyn Ralph.
 - DIY Course – Mavis Williams, Lyn Ralph, Ashkan Melli, Ali Melli, Maureen Tennison and Brian Naughton.
 - Web Design - Mavis Williams, Linda Teasdale and Sue Wilkinson.
- Other training courses of interest to the SJC included Databases and First Aid.

Naz to look into organising the selected courses.

7. CHAIR'S REPORT

Lyn asked for nominations and seconds to the vacant role of 'Assistant Secretary'; Maureen volunteered to undertake the role. It was proposed by Lyn Ralph and seconded by Mavis Williams.

Lyn stated that an asset register needs to be completed as part of the move to new premises; Sue and Brian agreed to lead on this.

8. ANY OTHER BUSINESS

TARA Support

Colin Leonard stated that he was not happy with support given to Craganour Place TA as at their last AGM they had no records, minutes, audited accounts, etc. Both Janet and Lyn agreed to investigate the matter.

Estate Walks

Estate walks was discussed and some members of the SJC were not happy with the arrangements of these as they felt some TARAs were not being informed of when and where they was planned to take place. In particular the Edlington Royal TARA and Broomhouse Lane TARA were very dissatisfied and stated they were never invited to attend any walks.

Naz to invite Dave Abbott to a future Thursday morning consultation session to discuss issues around estate walks.

9. DATE & TIME OF NEXT MEETING

Thursday 29th May 2008 at 2pm in the Haywood Room, Council House.