

JOINT CONSULTATION MEETING
Between
ST LEGER HOMES of DONCASTER
And
THE STANDING JOINT COMMITTEE
Of the
DONCASTER FEDERATION of the TENANTS and RESIDENTS
ASSOCIATIONS
Held on
30th October 2008 at 2.00pm
In the
HAYWOOD ROOM, COUNCIL HOUSE

PRESENT

STANDING JOINT COMMITTEE

Lyn Ralph	Chair
Brian Naughton	Vice Chair
Mavis Williams	Secretary
Maureen Tennison	Assistant Treasurer
Ernie Plastow	Committee Member
Anne Pawson	Committee Member
Sue Wilkinson	Committee Member
Ashkan Melli	NDC POP Worker (Community Worker)
Naz Hussain	Federation Support Officer (minutes)

ST LEGER HOMES / DMBC

Cllr. Andrea Milner	DMBC – Cabinet Member for Connected Communities
Colin Mayhead	SLHD Interim Chief Executive
Meryl Liddell	Community Liaison Manager
David Barton	SLHD Trainee Graduate
Gail Newton	DMBC – Assistant Director of Neighbourhoods

1. WELCOME

Lyn Ralph opened the meeting and thanked everyone for attending.

2. APOLOGIES

Andy Kerr	Standing Joint Committee
Keith Jobson	Standing Joint Committee
Ali Melli	Standing Joint Committee
Ken Barron	Standing Joint Committee
Anne Leonard	Standing Joint Committee
Colin Leonard	Standing Joint Committee

3. MINUTES OF THE LAST MEETING

The minutes were accepted as a true and accurate record.

4. MATTERS ARISING

Brian Naughton asked for an update on SmartWater stickers post decency works, Meryl updated that all smart water stickers have now been received and you should contact the decency team if you require them.

5. DIRECTORS REPORT

St Leger Homes of Doncaster

Colin Mayhead reported that one of his main priorities as the SLHD interim Chief Executive was to ensure all projects carried out by SLHD were conducted in a safe manner in line with appropriate policies and procedures.

The decency programme is now up and running with one hit works fully operational and that the doors and windows programme was slowly getting back to normal. However it is expected that SLHD will catch up with the schedule and spend the allocated monies for this financial year and the programme for next years works is currently being finalised for approval from DMBC

Colin also added that preparations are under way for the next inspection which is to take place in approximately 18 months time and are currently identifying service improvements as well as negotiating the annual management fee with DMBC.

DMBC

Gail Newton reported that they have internally filled the neighbourhood management posts, which will greatly help to ensure the consistent levels of service provided by the neighbourhood teams.

Gail explained briefly her remit which included having a more focus on the strategic operational services concentrated on safer, stronger and sustainable communities and economy and enterprise.

Pat Higgs who is the other Assistant director for neighbourhoods covers children & young people and healthier communities and vulnerable communities. GAIL AND Pat are each responsible for 8 neighbourhoods across the borough and will performance manage the neighbourhood managers in the delivery of neighbourhood plans.

Ernie Plastow asked why there was a lack of support from DMBC with the development of self managed allotments as such help is much needed for allotment owners; Gail explained that this falls under the responsibility of Gill Giles and agreed to contact Gill so that the issue can be looked into.

Andrea added that a review needs to take place for service areas such as grass cutting and maintenance of hedges / bushes; Gail asked if she could ask one of the neighbourhood managers with designated lead responsibility for grounds maintenance and cleansing to attend a future SJC meeting.

Naz to contact Gail to arrange visit.

It was clarified by the Chair and Andrea that Jane Miller is requested to attend the next meeting to discuss corporate issues.

5. COMMUNITY LIAISON / DIVERSITY REPORT

Meryl presented the October 2008 report for the two teams. Please see attached report.

Other points that were raised in relation to the Community Liaison report:

- The CLO team is asking all TARA to send in their minutes to them to keep them updated all TARA issues.
- Calm TARA raised £105.00 from their recent coffee morning.
- Broom house Lane TARA have recently acquired two CCTV cameras from SLHD funding and are currently using them to combat anti social behaviour (ASB) issues.
- The date for the TARA together Day is Wednesday 26th November 2008 at the Earl of Doncaster Hotel.
- It was requested to have a training course that looks at 'effective volunteering'; Meryl to look into the possibility.

A discussion ensued about the maintenance and the management of the Mobile Display Unit and Meryl stated that the MDU did belong to the SJC but had been largely used by the CLO team

Colin agreed for SLHD to look at meeting the costs of any minor works, which Meryl agreed to look into and feedback.

Meryl also agreed to produce a brief report on how the recent funds allocated by SLHD to TARAs were spent.

A special thanks was passed to Ash Melli for his support in testing SLHDs translation and interpretation service.

7. CHAIR'S REPORT

Lyn reported that the Baby Max appeal raised £1307.17 in aid of the cause and read out the letter of thanks received from the Leeds Children's Heart Clinic.

Lyn also mentioned that the SJC are to invite Paul Lightfoot to a meeting to discuss the categories designated to urgent repairs and their waiting times; Colin suggested inviting Ken Hopkins the interim director of property services for SLHD.

8. ANY OTHER BUSINESS

SLHD Staff Conference 2008

Andrea stated that she felt the recent staff conference held for all SLHD employees was a resounding success and proved to be a useful tool for sharing information and ideas.

9. DATE & TIME OF NEXT MEETING

Thursday 27th November 2008 at 2pm in the Haywood Room, Council House.