



MINUTES OF THE NORTH AREA FORUM MEETING 20 July 2010 AT 10.30 am in the TENANTS AND RESIDENTS RESOURCE CENTRE

Present

Bal Lall	Community & Carers Development Team – DMBC
Bernadette James	The Homestead TARA
Ernie Plastow	Model Village TARA, Treasurer SJC
Frank Protheroe	Board Member
Helen Kilshaw	Senior Performance Analyst
John Bartkus	Trafalgar Estate TARA
Keith Jobson	Middlegate TARA, and Vice-Chair SJC
Lynne Harrison	Community Engagement Officer
Michael Plastow	Redhouse TARA
Michaela Heaps	Community Engagement Support Officer
Mick Werritt	Director of Property Services
Ray Lomax	Trafalgar Estate TARA
Rodger Haldenby	Board Member – SLHD
Tracy Ager	Team Leader
Tim Bartlett	Redmond Community TARA

1. Housekeeping

The location of the toilets and fire exit were announced.

2. Welcome & Introductions

Keith Jobson opened the meeting and welcomed and introduced everyone.

3. Apologies

Heather Saunders	Federation Support Officer/ Community Engagement Officer
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Cllr Ros Jones

Cllr Kevin Rodgers

Ian Bateman

Pat Hagan

Anne Pawson

Highfields TARA and SJC member

4. Minutes of the Last Meeting

These were agreed a true record moved by John Bartkus and seconded by Frank Protheroe.

Matters Arising

Page 1

Frank Protheroe stated that at the last meeting he attended as a Board member.

Page 2

Mick Werritt explained that he'd spoken to Mr Farrell of Woodlands and a problem with his 2nd fireplace is being pursued.

Mick also stated that the warden call at 6 Chadwick Road, Woodlands is working and also properties in question were successfully dialled via intercom. All future problems regarding the warden call can be dealt with by calling 01302 736264, which is the contact for the Alarm Centre Manager – Caroline Jones.

5. Managers Report

Tracey Ager explained that Neighbourhood Alliance is coming to Woodlands next week. Local TARA's, the fire service, the Police, DMBC and other services have been working in partnership on this. This will run as a drop-in centre and the MDU (Mobile Display Unit) will be present.

Ernie Plastow was concerned that local TARA's haven't been informed. Tracy was under the impression that they had been.

John Bartkus requested that local TARA's are definitely involved in all future events of this nature. Tracy is to feed this back to Colin Finley from DMBC; Ernie Plastow will also chase this up.

Keith Jobson suggested that in future when the MDU is out in the borough it is staffed by members of the TARA's local to that area. He also requested that all Neighbourhood Managers inform TARA's if Neighbourhood Alliance is visiting their area.

Mick Werritt stated a plan should be forwarded of where Neighbourhood Alliance will take place in the future.

Tracy Ager added that there may be a problem with this as the locations are only planned 6-8 weeks ahead. It was confirmed that Neighbourhood Alliance will be visiting Rossington after Woodlands.

Tim Bartlett stated that when Neighbourhood Alliance was in Carcroft, both Trafalgar Estate TARA and Redmond Community TARA were involved.

Tracy also reiterated that Estates Officers in the north are happy to attend local gala's, events etc.

Finally, Tracy said from there point of view she thinks the inspection went well.

Keith Jobson added that he has never had a problem with staff based in the North and that they have always been very cooperative. Also, that the inspectors were impressed with the organisation of the Federation.

Mick Werritt explained that SLHD a draft report will be provided from the Audit Commission towards the end of August 2010. Lynne Harrison added that the final result should be received in October 2010.

6. Performance Indicators

It was agreed for a copy of the performance information to be sent out along with the minutes, this would be discussed at the next meeting.

Helen Kilshaw explained that she is currently looking at a way to present SLHD's performance so that it is more customer-friendly.

The 'property re-let' indicator is being re-looked at in approx 6 months as the procedure for working out the results has changed.

Tim Bartlett requested that March and April's performance should be shown along with May's. Therefore it is easier to compare with previous statistics. Tracy Ager suggested that this year's performance results could be compared with last year's.

Ernie Plastow explained that he has been monitoring 'grass cutting' and has seen an improvement. Keith Jobson agreed with this, he also suggested that the weed killer initiative that Latin Gardens & Emley Drive Area TARA is involved in could be used borough-wide if seen as successful.

Mick Werritt and Helen Kilshaw are to present a presentation at a future North Forum; this will explain how the performance results are put together.

Helen Kilshaw suggested that a staff member who deals with former tenancy arrears could attend a future meeting to explain how the procedure works.

7. Future of the Area Forum

The North Forum met with Judith Jones 12 months ago and it was agreed they'd have 6 meetings annually. Originally all forums were held centrally. A pilot scheme was actioned last year so that 2 out of the 6 forums would be held out in the relevant area, this has now been completed. The majority of the area forums agreed the scheme was successful.

At the end of the last North Forum that was held at Brodsworth Miners Welfare a questionnaire was handed, this referred to how relevant tenants felt the forum was that were held out in the area. Lynne Harrison read out the analysis of the results.

Ernie Plastow said there could be transport issues if the North Forum was held at the TRRC (Tenants & Residents Resource Centre). Keith added that the Federation telephone number should be distributed to those with transport problems. Ernie also suggested that 30 minutes prior to the forum meeting could be spent discussing any personal issues tenants have.

A vote was held and the majority preferred that 3 out of the 6 annual forums would be held out in the north of the borough.

8. Chair's Report

Keith Jobson stated that representatives from the North attend the Unity in the Community 2011 planning meetings. Progress will be reported at the next meeting. He also requested that the Federation receive support from all TARA's.

9. Any Other Business

Ball Lal explained her team consists of 5 officers and she covers the north of the borough. She is currently part of the 'Early Intervention Strategy'. This helps those who are socially isolated and can help with various issues for example financial inclusion. Any referrals can be done by calling 01302 737391.

Another part of her section deals with 'Emergency cover'. Leaflets on this were distributed to the meeting. Keith explained he'd requested information on this 3 weeks ago but hasn't received it yet.

Ball Lal is to request for leaflets and applications to be sent out to all TARA's. Michaela Heaps is to email all the contact details.

10. Date and Time of the Next Meeting

TBC