

**Minutes of the North West Forum Meeting  
5<sup>th</sup> February 2008, 10.30am  
In The Haywood Room**

**Present**

Frank Knapton	SJC / Morton & Chaucer Rd TARA (Chair)
Harold Trickett	Kirkstone Close TA
Kath Trickett	Kirkstone Close TA
Rosemary Lambert	Woodlands New Estate TARA
Mary Paton	Woodlands New Estate TARA
Len Morgan	Woodlands Central TARA
Carol Bailey	Toll Bar TARA
Henry Mooney	Campsall TARA
Len Thomas	Trafalgar Estate TARA
David Evans	SJC / Ennerdale TARA
Lynne Harrison	SLHD - Community Liaison Officer
Helen Kilshaw	SLHD
Claire Trigger	SLHD

Naz Hussain            Federation Support Officer            (Minutes)

**1. Welcome & Introductions**

Frank Knapton opened and welcomed everyone to the meeting and stated he was standing in for Ernie Plastow to Chair the meeting as he was unable to attend.

**2. Apologies**

Ernie Plastow            SJC / Model Village TARA

**3. Minutes of Last Meeting**

The minutes were agreed and passed as a true and accurate record.

**4. Matters Arising**

Pg 1 – Rosemary Lambert reported that works on Lawn Avenue were due to start on 5<sup>th</sup> December 2007 but still had not started. Claire Trigger stated that work should have been underway and agreed to look into the matter.

Pg 2 – Harold Trickett pointed out that Kirkstone Close Community Hall has had no signage put up; Claire agreed to chase the matter up. Frank requested Claire and Tracy Ager liaise with Carole Reagan as she assisted with erection of signs for the Bhatia Centre in Mexborough.

Mary enquired about the possibility of an external notice board to be erected outside Circuit House; Claire to make enquiries.

Pg 2 – Kath Trickett mentioned that a tenant on Kirkstone Close had not received a 'Smart Water Kit' and passed details on to Lynne Harrison to follow up.

Pg 2 – Len Morgan reported that street cleansing in the Woodland area had greatly improved.

Kath asked if more dog litter bins could be put on Kirkstone Close; Claire advised to contact Community First for such request.

Carol Bailey reported that players who use the Football fields behind Marlborough House often cause traffic congestion by double parking their vehicles and leaving a mess when cleaning their footwear; Claire to look into issues raised.

## **5. Manager's Report**

### St Leger Homes of Doncaster (SLHD)

Tracy Ager provided an update about fencing and explained that all senior citizen bungalows had been given priority and fencing would follow upon the completion of Decency at each property.

The areas to be completed by end of March 2008 include:

- Bentley – 176 properties
- Adwick – 182 properties
- Askern – 240 properties

Harold asked if another seating area could be provided for Kirkstone Close as the current one is very popular; Claire to review costs.

## **6. Performance Indicators**

Helen discussed the various monthly performance figures for November 2007 and updated the Performance file, which is located within the Haywood Room. Helen disseminated the performance information document and discussed each figure detailed. The issues highlighted were:

- Information on the waiting and transfer list has been removed as this is being currently reviewed with Doncaster HomeChoice (choice based lettings).
- Number of properties terminated in October was 25 and in November was 21.

Other actions derived from the discussion were:

- Helen to verbally feedback on the number of properties terminated.

## **7. Chairs Report**

Frank discussed the details of the Tenants' & Residents' Day (Tenants Conference), which is due to take place on **Saturday 19th April 2008** at the newly re-developed **Doncaster Racecourse**.

Naz explained that similar to the previous event there will be various activities and entertainment on offer to suit all ages and backgrounds as well as a large exhibition area as part of the conference.

In addition the Doncaster Federation will hold its Annual General Meeting as well as the highly successful 'Oscars Day' (Awards Ceremony). This is to celebrate the success and achievements of all the tenants and residents groups in the Borough and in recognition of the individuals that have gone the extra mile in promoting the principles of the tenant movement.

Naz asked for all TARA's to put forward nominations for the following awards and circulated posters promoting the Oscars:

- Name a Good Neighbour;
- Best Achieving TARA / TC;
- Most Innovative Project;
- Best Achieving Workforce;
- Staff Who Cares.

## **8. Any Other Business**

### Funding

Lynne reported that SLHD had funding for TARA's with a maximum amount of £500 available. She also provided some information about ABC grant.

## **9. Date & Time of Next Meeting**

Tuesday 1<sup>st</sup> April 2008 at 10.30am in The Haywood Room.