

**Minutes of the North West Forum Meeting
5th June 2007, 10.30am
In The Haywood Room**

Present

Frank Knapton	SJC / Morton & Chaucer Rd TARA (Chair)
Rosemary Lambert	Woodlands New Estate TARA
Mary Paton	Woodlands New Estate TARA
Keith Jobson	Middlegate TARA
Harold Trickett	Kirkstone Close TA
Kath Trickett	Kirkstone Close TA
Barbara Powell	SARA TARA
Susan Radford	Woodlands Central TARA
Lynne Harrison	Community Liaison Officer (SLHD)

Naz Hussain Federation Support Officer (Minutes)

1. Welcome & Introductions

Frank Knapton opened and welcomed everyone to the meeting and stated he was standing in for Ernie Plastow to Chair the meeting as he was unable to attend.

2. Apologies

Ernie Plastow	SJC / Model Village TARA
Dave Wilkinson	Service Delivery Manager (SLHD)
Sarah Lee	Team Leader - Estates, Rents & Allocations (SLHD)

3. Minutes of Last Meeting

The minutes were agreed and passed as a true and accurate record proposed by Kath Trickett and seconded by Mary Paton.

4. Matters Arising

Pg 1 – Mary Paton asked for an update and further information for the skip day, as Dave Wilkinson was not in attendance feedback was not received.

Pg 1 – Rosemary Lambert reported that Lawn Avenue was initially cleared but has not been maintained since and has tried to contact Kerry Wilkinson about this but has had no response. Lynne Harrison agreed to chase the matter up.

Pg 2 – Harold Trickett stated that still no work has been done on Kirkstone Community Hall as the electrics are a priority and need to be seen to. Lynne agreed to look into the issue and advised Harold to seek funding from the ABC grants scheme, which can be accessed through the local community Police Officer.

Frank further added that funds can also be accessed from the South Yorkshire Community Foundation and gave the contact details of Lorna Lewis on 0114 2429000. He also commented that any queries regarding the cleaning of streets and gully's / drains should be made to the SITA HQ on 01302 761166.

Pg 2 – Keith Jobson reported that Middlegate has now Neighbourhood Watch Scheme in place and are to issue Smart Water kits later this week to its tenants.

Lynne stated that Smart Water kits were free to all SLHD tenants and residents could purchase them for £11.75 (£10 plus VAT). However if you reside in an area, which has been identified as a Neighbourhood Renewal Area then you are eligible for a free kit from the NRF Scheme.

5. Manager's Report

There was no manager's report. Kath reported there was an article in the 'Bentley Community News' stating that SLHD had received 2 star for their inspection and congratulated them.

6. Performance Indicators

With the absence of Helen Killshaw, there was no report available but Lynne mentioned that SLHD on the whole were achieving targets.

7. Chairs Report

Frank informed the meeting of some key contacts and numbers to help deal with various issues, including:

- Neighbourhood Response Team – 01302 341628, 7pm – 6am (deal with ASB issues).
- Street Lighting issues – 01302 736892.
- Empty Properties (private housing only) – 01302 737302.

8. Any Other Business

There was no other business.

9. Date & Time of Next Meeting

Tuesday 7th August 2007 at 10.30am in The Haywood Room.

Meeting closed at 11.45am.