

## **NORTH-WEST FORUM MEETING**

**HAYWOOD ROOM 10.00 AM 10 OCTOBER 2006**

### **PRESENT**

L HARRISON COMMUNITY LIAISON OFFICER  
S HOSKINS ESTATES OFFICER  
N HUSSAIN FEDERATION SUPPORT OFFICER  
R CHAPPLE BUILDING MAINTENANCE MANAGER  
M PATON WOODLANDS NEW ESTATE TARA  
E PLASTOW SJC

### **WELCOME AND INTRODUCTIONS**

Naz opened the meeting at 10.10 am and welcomed and introduced everyone.

### **APOLOGIES**

P BOULTON MODEL VILLAGE TARA  
G BULL MODEL VILLAGE TARA  
R LAMBERT WOODLANDS NEW ESTATE TARA  
P LIGHTFOOT DIRECTOR OF PROPERTY SERVICES  
D WILKINSON SERVICE DELIVERY MANAGER  
D ABBOTT ASS DIRECTOR FOR ESTATE MANAGEMENT

### **PURPOSE OF MEETING**

Naz and Lynne gave a short background to the purpose of these meetings which is to share good practice, get to know each other and address issues in the area.

### **MANAGER'S REPORT**

Rob Chapple explained that the building maintenance service has now been streamlined. Previously there had been no specific responsibility nor accountability for work carried out, now the streamlining of works has allocated specific roles to a dedicated work force.

The teams now have surveyors recharging, inspecting and post-inspecting and team leaders are chasing operatives for repairs which have not been done. The work system is now all appointed and there are some teething problems with lap over dates and times.

In the Adwick area Julian Lewis is in charge of the works side and Dave Higgins of the pre-post inspections, they work from the Armthorpe depot. This does not include work on VOID properties (empty), this work is carried out from Conisbrough depot.

A Development arm runs from the Adwick depot which is headed by Trevor Simpkin and as the Decency Programme progresses, the improved properties will need less maintenance work. There are 6 teams in Doncaster with their own supervisor, surveyor and work force working on planned repairs using the Omfax system. There are still 4 categories of repair A (2 hours),B (24 hours),C (5 days) and D, (20 days).

## **CHAIR'S REPORT**

There was none.

## **ANY OTHER BUSINESS**

Ernie Plastow asked what will become of the boiler-house sites in Woodlands, Carcroft and Skellow. Sharon will report back at the next meeting.

Sharon explained her role as estates officer to enforce the tenancy agreement and work with the Safer Neighbourhood Teams, Community First and the Police to improve the estate. Regular estate walks take place and if anyone has a request for an estate walk in their area please let Sharon or one of her colleagues know. Sharon reminded everyone the estates officers responsible for each area are as follows:

Sharon Hoskins: Woodlands, Highfields and Adwick

Kath Staniforth: Skellow, Carcroft and outer villages such as Clayton and Barnburgh

Alicia Sharpe: Bentley, Toll Bar and Cusworth

Alexis Andrews: Scawthorpe, Scawsby

Clare Trigger: Askern, Campsall, Norton.

Mary asked about the derelict plots of land such as that on Lawn Avenue, at Woodlands. Sharon said we now have a team of Caretakers who will maintain any areas of land to a reasonable level before such time as the Special Projects team can start work on the areas.

Ernie asked about the money to be spent on fencing, bollards, skips and seats apparently promised by the Estate Improvement Fund.

At this point it was decided to possibly invite Lyn Ralph and Frank Protheroe (Board Members) to the next meeting to answer these questions.

In view of the poor attendance at today's meeting it was agreed to send a reminder to members a week before the forum meeting date to remind them of the meeting.

## **DATE AND TIME OF NEXT MEETING**

Tuesday, 5 December 2006, 10.30 am in the Haywood Room.